Lead Volunteer Job Description

About the Atlanta BeltLine Partnership
Formed in 2005, the Atlanta BeltLine Partnership (ABP) provides the collaborative platform for advancing the Atlanta BeltLine project. ABP’s mission is threefold: to enable the construction of more parks and trails by raising money from the private sector and philanthropic community; to engage the public through programming, events, and activities; and empower BeltLine residents through partnerships that bring about positive outcomes in the areas of health, housing, and economic opportunity.

In delivering its mission, ABP works closely with Atlanta BeltLine, Inc. (ABI), which was formed in 2006 to manage the implementation of the Atlanta BeltLine project. Tasked with overseeing the planning and execution, ABI works closely with City of Atlanta departments to define details of the plan, secure public funding, inform and engage members of the community, and serve as the overall project management office for the construction of the trails, transit, parks, and other vital components.

Position Overview
Title: Lead Volunteer
Department: Engage Coordinator
Reports to: Engage Coordinator
Employment Status: Part-time, hourly

As a Lead Volunteer, you will serve as the face of the Atlanta BeltLine Partnership in the community. You'll play a crucial role in executing volunteer projects, educating, informing, and engaging with the public about the Atlanta BeltLine project and its impact on the city. This volunteer role is an excellent opportunity for individuals passionate about urban development, community engagement, and sustainable city planning.

Key Responsibilities

- Execute Group Volunteer Projects:
  a. Conduct and lead BeltLine trail beautification projects during weekdays and weekends, providing groups with supplies and instructions as needed.

- Public Outreach:
  a. Engage with the public at BeltLine events, trailheads, parks, and other locations to provide information, answer questions, and promote the project's goals.
  b. Distribute promotional materials and resources about the Atlanta BeltLine to visitors.

- Community Engagement:
  a. Act as a liaison between the Atlanta BeltLine Partnership and the community, fostering positive relationships and gathering feedback and insights from community members.

- Support Events:
a. Assist in the coordination and execution of BeltLine events, such as festivals, races, and community gatherings.
   b. Help with event setup, registration, and logistics.

- Data Collection:
  a. Collect and document visitor/volunteer data and feedback to help improve the Atlanta BeltLine experience.

**Education & Experience**
- Passion for community development, urban planning, and sustainable city initiatives.
- Strong communication and interpersonal skills.
- Enthusiasm for engaging with the public and providing information.
- A willingness to learn and convey the details of the Atlanta BeltLine project.

**Compensation & Benefits**
Lead volunteers will be paid $20/hour and should expect to work approximately eight hours a month.

**How to Apply**
If you are excited about the Atlanta BeltLine project, eager to engage with the public, and want to be a part of our dynamic team of volunteers, please contact us to express your interest in becoming a Lead Volunteer. Visit our website or email hr@atlblp.org to learn more and apply.

The Atlanta BeltLine Partnership is committed to building a diverse and inclusive team of volunteers that reflects the city's rich cultural and demographic tapestry. We encourage applications from all interested individuals who share our passion for the BeltLine project and its potential to transform Atlanta.