

ATLANTA BELTLINE, INC.
LANDSCAPE ARCHITECT
(PROJECT MANAGER)
Position Description

POSITION SUMMARY

The Atlanta BeltLine represents a tremendous opportunity to positively impact the way Atlanta will mature as a great City, and become a national role model in the process. The Atlanta BeltLine will enrich Atlanta's quality of life with parks, trails, transit, and economic development and set a national standard for transformative investment, sustainable growth, and equitable development.

The Landscape Architect will be responsible for planning, organizing, and monitoring implementation of specific Atlanta BeltLine projects, which may include development of procedures for project design and implementation. The LA coordinates City user departments, ABI staffing, and participation of external stakeholders, including community engagement directly related to the specific project. The LA ensures that project timelines and budgets are met and that all necessary legislative or regulatory items are executed. The position reports directly to the Director of Design and the Senior Landscape Architect. The LA coordinates community engagement with the Community Engagement department, and may serve as the principal spokesperson for the assigned project.

Reporting to the Director of Design or his designee, the Landscape Architect will help coordinate all design work for parks, trails, streetscape, and other public spaces. This person will work with the contracted design teams, the BeltLine urban planners and Project Management staff, the City of Atlanta Parks Department staff, and numerous stakeholders and citizen groups to help insure good design and construction in all aspects of the project. They will also be assigned Project Manager's responsibilities as part of ABI's Master Plan process.

Successful candidates will demonstrate a general understanding of the goals of the Atlanta BeltLine, local and state regulatory issues and processes and project design and implementation. In addition, successful candidates will demonstrate leadership skills, time management, facilitation skills, and a familiarity with the overall goals of the Atlanta BeltLine.

PRIMARY RESPONSIBILITIES

Successful candidate will demonstrate strong instincts and a track record of landscape architectural design management, mostly on large urban projects, including 2-5 years of experience in urban park, multi-use path, streetscape, public space design and construction.

- Park and streetscape design ;
- Construction document preparation and site construction management;

- Knowledge of soils and drainage issues, as well a good environmental and sustainability practices relating to urban parks and public spaces;
- Public art coordination, including the folding in of artist designed elements into park designs;
- Creates and executes project work plans and revises as appropriate to meet changing needs and requirements;
- Identifies resources needed for the successful completion of projects;
- Supports the Management of day-to-day operational aspects of the project and scope;
- Ensures project documents are complete, current, and stored appropriately;
- Manages day-to-day interaction with ABI Management;
- Holds regular status meetings with project team;
- Keeps project team well informed of changes in goals or procedures;
- Effectively communicates relevant project information to ABI Management;
- Resolves and/or escalates issues in a timely fashion to ABI Management;
- Collaborates with Atlanta BeltLine staff team to deliver projects in a timely fashion;
- Participates in and provides appropriate advice to staff to address those needs;
- Serves as a resource for staff, consultants and City departments in the development of community-based project design and is sensitive and responsive to community issues and concerns.

SKILLS & QUALIFICATIONS

- Education:** Bachelor’s degree in landscape architecture. Master’s degree in Landscape Architecture, Urban Design, or Environmental Planning preferred.
- Experience:** Two-Five plus years of landscape architectural design management, mostly on large urban projects, including extensive experience in urban park, multi-use path, streetscape, public space design and construction.
- Required Skills:** Must be highly organized, capable of self-direction and autonomy and able to work well with persons at all levels in the organization and within the community. Must have effective presentation, interpersonal skills, and facilitation skills; supervisory experienced preferred. Flexibility, and the ability to multi-task; strong written and interpersonal skills, along with excellent computer, graphic and mapping skills; familiarity with urban transportation projects, desirable.

Interested candidates should submit a cover letter and resume to jobs@atlbelpline.org.